



# CFP® CERTIFICATION PROGRAM

## Re-mark/Re-submission Form

Please email your completed form to [education@fpa.com.au](mailto:education@fpa.com.au)

FPA Member ID:	Unit of Study & Semester:
First Name:	Surname:
Email:	Phone:

Please tick the appropriate option:

<b>CFP 1</b>	<input type="checkbox"/> Assignment Re-mark Fee: \$300	Exam Re-mark n/a	Application must be received within 3 working days of results release
<b>CFP 2</b>	<input type="checkbox"/> Assignment Re-mark Fee: \$300	<input type="checkbox"/> Exam Re-mark \$300	Application must be received within 3 working days of results release
<b>CFP 3</b>	<input type="checkbox"/> Assignment Re-mark Fee: \$300	<input type="checkbox"/> Exam Re-mark \$300	Application must be received within 3 working days of results release
<b>CFP 4</b>	<input type="checkbox"/> Assignment Re-mark Fee: \$300	Exam Re-mark n/a	Application must be received within 3 working days of results release
<b>CFP Certification</b>	<input type="checkbox"/> Assignment Re-submission Fee: \$450	Exam Re-mark n/a	Application must be received within 3 working days of invitation

### PAYMENT

Please charge my credit card for \$\_\_\_\_\_  Mastercard  Visa  Amex

Card number:	CCV/CVC:	Expiry:
Cardholder's name:		
Cardholder's signature:		
Date:		

### Important Information:

1. A re-mark of the assignment involves an independent re-assessment of a clean copy of your assignment by another assessor appointed by the FPA. The re-mark is completed against the same assessment criteria as agreed by the assessors prior to the original marking of your assignment.
2. A re-mark of the examination involves an independent re-assessment of your examination by another assessor appointed by the FPA. The re-mark is completed against the same assessment criteria as agreed by the assessors prior to the original marking of your assessment.
3. The mark achieved through a re-mark or resubmission will be the final mark awarded.
4. Re-marks will not be performed on assignments/examinations that achieve a pass grade or above.

### PRIVACY

The FPA is committed to ensure the personal information of all members are collected, used, handled, stored and disclosed in compliance with the Privacy Act 1988 (Cth) (Privacy Act) and the Australian Privacy Principles (APPs).

The FPA's Privacy Statement (also referred to as Privacy Policy) (available online at <http://fpa.com.au/privacy>, or upon request) outlines the way in which the FPA will comply with the obligations under the Privacy Act, including an outline on the kind of personal information that will be collected and held, how personal information is collected and held, the purpose of the collection of personal information, how an individual can access personal information and the way in which the FPA will store and disclose personal information.

In the course of FPA activities, the FPA collects and holds personal information. Please be aware that the main purposes for collecting that personal information include those set out in FPA's Privacy Statement. Please ensure that you read this Privacy Statement prior to completing this form.

### DECLARATION

- I hereby declare that the statements made in this application are complete and true.
- I acknowledge that I have read and understood the FPA Privacy Statement/Privacy Policy, as amended from time to time. I consent to the collection, use and disclosure of any information provided in this form and otherwise held or acquired by FPA in accordance with and for the purposes outlined in the Student Privacy Statement contained within the CFP® Certification Program Handbook. I have read and agree to all the policies, procedures, and rules as outlined in the CFP® Certification Program Handbook as well as those on the FPA website at [www.fpa.com.au/privacy](http://www.fpa.com.au/privacy).

Your signature: \_\_\_\_\_ Date: \_\_\_\_\_